

CITY OF CHIPLEY, FLORIDA
REQUEST FOR LETTERS OF INTEREST AND STATEMENTS OF QUALIFICATIONS
FOR ENGINEERING SERVICES FOR THE CITY OF CHIPLEY
RFQ NO. 2022-01

The City of Chipley, herein referred to as the “City”, is requesting Letters of Interest and Statements of Qualifications from registered, qualified consultant firms in the State of Florida with experience in Engineering Services. One or more firms are expected to be selected to enter into a continuing services contract with the City, as defined in Florida Statute 287.055(2)(g), to perform services related to projects consistent with the City’s goals and objectives. This may include FEMA Mitigation projects, FDOT grant projects, and other Local, State and Federally funded projects. The continuing contract from this RFQ will have all necessary clauses and language required by the federal government and other applicable agencies.

All questions must be submitted in writing to Mr. Dan Miner, City Administrator, and may be emailed to dminer@cityofchipley.com. A complete copy of the RFQ may be downloaded at www.cityofchipley.com. All RFQ’s will be ranked on an individual and equal basis.

To be considered, the Firm must submit an original and five (5) copies of the RFQ in a sealed envelope or package, clearly marked with the Firm’s or individual’s name and address, and the words “RFQ No. 2022-01 ENGINEERING SERVICES”. RFQ’s will be received by either hand delivery to the City of Chipley - City Clerk’s Office located at 1442 Jackson Avenue, Chipley, Florida or by regular mail to City of Chipley, Attention: City Clerk’s Office, Post Office Box 1007, Chipley, Florida 32428 by the closing date.

RFQ Deadline: November 26, 2021, at 2:00 p.m., local time.

Late submittals received after the aforementioned deadline date, either by mail or otherwise, will not be considered and will be returned unopened. The time of receipt will be determined by the time received in the City of Chipley City Hall – City Clerk’s Office. It is the sole responsibility of the firm for assuring that the RFQ is received in the City Clerk’s Office by the designated date and time. No faxed, electronic or oral RFP will be accepted.

Award will be made to the best responsive Firm(s), but the City reserves the right to reject any or all RFQ’s. The City of Chipley reserves the right to reject the RFQ of a firm who has previously failed to perform properly or complete on time, contracts of a similar nature, or the RFQ of a firm who, in the sole opinion and discretion of the City of Chipley is not in a position to perform the contract.

SPECIAL NOTE:

The City requires a business tax be paid for the privilege of engaging in any business within the city limits. Please contact the City Clerk’s Office for requirements and a fee schedule.

**EQUAL OPPORTUNITY EMPLOYER/HANDICAP ACCESSIBLE/FAIR HOUSING
JURISDICTION**

Advertised: Panama City News Herald - October 30, 2021.